

FAUQUIER COUNTY AIRPORT COMMITTEE

MEETING SUMMARY

Monday, January 22, 2001
Warrenton-Fauquier Airport – Conference Room

1. Call to Order:

The January meeting of the Fauquier Airport Committee was called to order by the Chairman at 5:00 p.m. on January 22, 2001 in the Warrenton-Fauquier Airport Conference Room.

Committee (Voting) Members:

Charles M. Medvitz	Scott District Representative, Chairman
F. Scott Seegers	Cedar Run District Representative
James W. Van Luven	Lee District Representative
Sharon Grove McCamy	Fauquier County Board of Supervisors
	Lee District Representative
Ray Graham	Fauquier County Board of Supervisors
	Cedar Run District
Kenneth W. Hyde	Center District Representative
Willis P. Risdon	Citizen at Large
Dennis Hunsberger	Citizen at Large

County Staff:

Tony Hooper	Assistant County Administrator
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Staff:

Ron Gatewood	Airport Manager and Fixed Base Operator
George Paris	Campbell & Paris Engineers/ Airport Engineer
Ron Mabry	Special Projects Officer

Guest:

Mike Frank
K. N. Rauch

2. Adoption of the Agenda:

A motion to adopt the agenda with the addition of: T-hangar, FBO, Maintenance Hanger and the State Tentative Allocation, was made by Ray Graham, seconded by Sharon McCamy, and unanimously approved.

3. Adoption of Minutes:

The minutes of the December 11, 2000 meeting were adopted by unanimous vote with one correction to page 2 changing Mr. McCamy to Ms. McCamy.

4. Introduction of Visitors:

Mike Frank was introduced. He is an owner of a condo hangar and interested in airport activities.

5. Submission of Pre-Application: Business Plan:

Mr. Hooper advised the committee of the State suggestion to revise the current grant approved for a promotional video to now be directed to the preparation of a business plan. The amount of funding, \$7,500 is the same for both projects. Costs incurred for production of the brochure will be shared by the Economic Development Department and the airport operating budget and will not be applied against a state grant. A motion by Jay Van Luven and seconded by Dennis Hunsberger was carried unanimously to change the scope of the grant to allow the preparation of a business plan.

6. Transmittal of Correspondence:

Reference was made to correspondence from Mr. Dutch Rauch and responses by Mr. Chuck Medvitz.

7. Financial Report:

The report was distributed. Dennis Hunsberger indicated that the airport fund completed the fiscal year with a cash balance of approximately \$139,000.

8. Insurance Survey:

Information from the County Risk Manager was reviewed. It was indicated that a number of owners were having difficulty in having the County named as a co-insured on the policies. The material provided by the County Risk Manager did not clearly indicate whether or not requiring public airport hangar renters to carry the government jurisdiction as co-insured was a standard practice at Virginia general aviation airports. The County Risk Manager will be requested to provide data clarifying whether or not other jurisdiction require hangar renters to carry the jurisdiction as co-insured.

9. T-Hangar Funding:

Mr. Hooper advised the committee of a request from the Department of Aviation to voluntary release of a portion of funds that had been tentatively allocated for the site design and site preparation for a second T-hangar. The State proposed providing funds for design now and suggested that a County application for the construction portion of the project be submitted in June. The committee authorized Mr. Hooper to proceed in this manner and recommended approval of a revised grant offer.

10. Airport Brochure:

The final version of the brochure was distributed. The committee approved the printing of 1,500 copies.

11. Construction of the Second T-Hangar:

The committee received an analysis of three options to construct the second T-hangar. See attached. A motion was made by Sharon McCamy and seconded by Ray Graham pursuant to Section 2.1.344A3 of the Code of Virginia to enter into a closed meeting for the purpose of discussing the acquisition of real public property. The vote for the motion was as follows: Ayes: Medvitz, Seegers, Van Luven, McCamy, Graham, Hyde, Risdon, and Hunsberger.

Upon reconvening from closed meeting. Ms. McCamy moved to adopt the following certification. Mr. Graham seconded.

A motion to go into Closed Session to discuss property acquisition and disposition was made. .

Certification of Closed Meeting

WHEREAS, the Fauquier County Airport Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act, and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Fauquier County Airport Committee that such closed meeting was conducted in conformity with Virginia Law; now, therefore be it

RESOLVED, this 22nd day of January, 2001, that the Fauquier County Airport Committee certified that, to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Fauquier Airport Committee.

VOTE:

Ayes: Medvitz, Seegers, Van Luven, McCamy, Graham, Hyde, Risdon, Hunsberger

Nays:

Absent During Vote:

Abstention:

After discussion, Dennis Hunsberger moved and Willis Risdon seconded the proposal to accept Option One, the County does the site work and MDC leases the land to construct the hanger, and to enter into negotiations to explore exercising the present option to build the next T-hangar.

The motion was approved with seven in favor and Mr. Medvitz opposed. Mr. Hooper was asked to proceed with negotiations with the assistance of the County Attorney.

12. FBO Contract:

Mr. Hunsberger suggested that the County Attorney be asked about extending the current FBO contracts to a point beyond the anticipated completion of runway construction. The committee discussed including performance standards as a part of the possible extension and asked Ms. McCamy and Mr. Billy Jenkins to review the agreement and make recommendations to be included in the possible contract extension.

13. Maintenance Building Proposal:

Mr. Van Luven inquired about the status of the previously submitted request to lease property for the purpose of constructing a new maintenance facility. It was indicated that it was unclear if this were to be pursued as to whether or not an invitation for proposals would be necessary. Obtaining a determination in this regard from the County Attorney will be pursued.

14. Roundtable:

Arthur Nash asked if any responses to a state sponsored art competition pertaining to aviation had been received. It was reported that no feedback was received.

It was requested that clarification be made regarding Mr. Gatewood's title. There were differing interpretations if the appropriate title is Fixed Base Operator or Airport Manager. Committee consensus supported this being an administrative determination to be made by the designated County FBO Lease contract manager, who is currently Mr. Tony Hopper, as opposed to being an issue requiring a Committee determination.

The meeting adjourned at 6:15 p.m.